



**MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND IRRIGATION**  
**STATE DEPARTMENT FOR CROP DEVELOPMENT**

**KENYA CEREAL ENHANCEMENT PROGRAMME-CLIMATE RESILIENT AGRICULTURAL LIVELIHOODS WINDOW (KCEP-CRAL)**

**P.O.BOX 30028-00100 Nairobi; Telephone 0770 174 188; Email: kcep.programme15@gmail.com**

**REQUEST FOR EXPRESSION OF INTEREST (REOI) FOR CONSULTING SERVICES (FIRMS SELECTION)**

**Background**

- 1) The Kenya Cereal Enhancement Programme – Climate Resilient Agricultural Livelihoods Window (KCEP-CRAL) is a partnership between the Government of Kenya, the European Union and the International Fund for Agricultural Development (IFAD) including grant resources from the Adaptation of Smallholder Agriculture Programme-ASAP. The Programme is expected to be completed in September 2022. It is implemented by Ministry of Agriculture, Livestock, Fisheries and Irrigation and supervised by IFAD. The overall goal is to contribute to the reduction of rural poverty and food insecurity of smallholders in the targeted Counties by developing their economic potential while improving their Natural Resources Management capacity and resilience to Climate Change in an increasingly fragile ecosystem.
- 2) The Programme invites short term eligible and competent consultancy firms or consortium;
  - a. Specializing in the areas of systems engineering, statistics/data analytics, information technology and documentation for the e-Voucher Data Collection, Documentation and Archiving assignment as per the Terms of Reference provided. The overall objective of the consultancy services is to collect data from the “e-Voucher” Scheme implementation processes from the inception of the KCEP-CRAL Programme i.e. 2015 to 2019; analyze and consolidate the data in a suitable form to enable the Programme archive it in the Programme ArcaE Archiving System. The sources of data collection will be from the “e-Voucher” Scheme processes that include and are not restricted to the following; Participating Programme Beneficiaries and Partners i.e. agro dealers, farmers, CA Service Providers, 13 Programme Counties, Sub-Counties, Wards, Programme Partner Financial Institutions, other Programme Partners among other relevant stakeholders.
  - b. To develop a tailor made KCEP-CRAL Household Methodology Manual with reference to IFAD’s Manual on “How To Do Household Methodologies” as well as the series of Gender Action Learning Systems (GALS) Manual that already exists and develop a Capacity Development Strategy. The Manual will also be informed by the findings from the Programme’s Gender Youth Equity and Social Inclusion (GYESI) study and will be used in training Farmer Groups in the thirteen Counties where the Programme operates.
- 3) For the detailed **Terms of Reference for these assignments with the specific objectives study and scope of the tasks, key deliverables, timing, competence, qualifications and other requirements**, please visit the Ministry and Programme websites: [www.kcepccral.go.ke](http://www.kcepccral.go.ke) and [www.kilimo.go.ke](http://www.kilimo.go.ke)
- 4) The Programme invites interested and eligible firms legally registered to submit sealed Expression of Interest.

No.	Tender Reference Number	Assignment	Market Approach	Selection Method	Closing Date
1.	MOALF/SDCD/KCEP-CRAL/PROC/026/2019-2020	Consulting Services-(Firms Selection) To Develop Household Methodologies Manual and Capacity Development Strategy	National Market	Quality and Cost Based Selection	<b>13<sup>th</sup> September 2019 at 11.00am EAT</b>
2.	MOALF/SDCD/KCEP-CRAL/PROC/034/2019-2020	Consulting Services-(Firms Selection) on “e-Voucher” Scheme Data Collection, Documentation and Archiving for the KCEP-CRAL Programme	National Market	Quality and Cost Based Selection	<b>13<sup>th</sup> September 2019 at 11.00am EAT</b>

Interested firms may obtain further information from the Programme procurement office tel; 0770 174 188. Email: [tenders.kcepccralprogramme@gmail.com](mailto:tenders.kcepccralprogramme@gmail.com) on normal working days beginning on the date of advert.

All Bidders who download the document from the above website(s) are required to submit their particulars (name & address of the firm, contact person & their mobile number) to the KCEP-CRAL official procurement email address; ([tenders.kcepccralprogramme@gmail.com](mailto:tenders.kcepccralprogramme@gmail.com)), using their official email addresses.

All bidders are also advised to regularly visit the above Programme website, to obtain any additional information/addendum on the tender that may be issued before the closing date. Complete set of REOI documents **MUST** be submitted in plain sealed envelopes **each** clearly marked with tender reference number to the following address:

**The Principal Secretary,  
 State Department for Crop Development,  
 PO Box 30028-00100, Kilimo House, Cathedral Road, Nairobi  
 Tel: 0770174188**

And dropped in the tender box situated at the reception of Ministry of Agriculture, Livestock, Fisheries and Irrigation (MOALF&I) Ground Floor Kilimo House, Cathedral Road so as to reach the above address on or before **13<sup>th</sup> September 2019 at 11.00am EAT** as indicated above.

Tenders will be opened shortly after the closing time in the presence of the bidders representatives who choose to attend at the ASCU boardroom on Upper floor, Kilimo House.

**The Principal Secretary,  
 State Department for Crop Development**