



**MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES &  
IRRIGATION  
STATE DEPARTMENT FOR CROP DEVELOPMENT**

**KENYA CEREAL ENHANCEMENT PROGRAMME – CLIMATE  
RESILIENT AGRICULTURAL LIVELIHOODS WINDOW  
(KCEP-CRAL)**

**P.O. BOX 30028 - 00100, KILIMO HOUSE,  
CATHEDRAL ROAD, NAIROBI.**

**REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTING  
SERVICES-(FIRMS SELECTION)**

**ASSIGNMENT: TO UPDATE THE ENVIRONMENTAL AND SOCIAL  
REVIEW NOTE AND DEVELOP ENVIRONMENT, CLIMATE AND  
SOCIAL MANAGEMENT PLAN FOR KCEP-CRAL PROGRAMME:**

**MOALF/SDCD/KCEP-CRAL/PROC/025/2018-2019**

**CLOSING DATE: 20<sup>th</sup> August 2019**

**AT: 11.00 AM**

## **REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTING SERVICES-(FIRMS SELECTION) TO UPDATE THE ENVIRONMENTAL AND SOCIAL REVIEW NOTE AND DEVELOP ENVIRONMENT, CLIMATE AND SOCIAL MANAGEMENT PLAN FOR KCEP-CRAL PROGRAMME**

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- 1) The Kenya Cereal Enhancement Programme – Climate Resilient Agricultural Livelihoods Window (KCEP-CRAL) is a partnership between the Government of Kenya, the European Union and the International Fund for Agricultural Development (IFAD) including grant resources from the Adaptation of Smallholder Agriculture Programme-ASAP. The Programme is expected to be completed in September 2022. It is implemented by Ministry of Agriculture and Irrigation and supervised by IFAD. The overall goal is to contribute to the reduction of rural poverty and food insecurity of smallholders in the targeted Counties by developing their economic potential while improving their natural resources management capacity and resilience to climate change in an increasingly fragile ecosystem.
- 2) Under the IFAD’s Social, Environmental and Climate Assessment Procedures (SECAP), KCEP-CRAL was classified as Category B program (at the time of design), as the potential negative social and environmental impacts of the Programme were expected to be of low significance and sensitivity. Furthermore, the strong focus on climate resilient investments were intended and expected to have multiple positive impacts on the environment and beneficiary communities' ability to cope with climate change. So, in line with SECAP and Government of Kenya’s Environmental Management and Co-ordination (Conservation of Biological Diversity and Resources, Access to Genetic Resources and Benefit Sharing) Regulations, 2006, an Environmental and Social Review Note (ESRN) was prepared during the design of KCEP-CRAL in 2014. The ESRN was based on information gathered during high-level meetings and field visits to the targeted counties in May and November 2014.
- 3) The Programme is seeking qualified short-term consulting firm(s) to update the ESRN and develop procedures and plans to ensure that the mitigation measures and monitoring requirements approved during the environmental compliance review are carried out during Programme implementation. The successful consulting firm will prepare a comprehensive Environmental, Climate and Social Management Plan (ECSMP), providing detailed preventive actions and/or mitigation measures recommended to eliminate, reduce or mitigate climate risks and the potential adverse environmental and social effects and impacts of the Programme interventions in the targeted Counties by ensuring compliance with both National and County regulations and policies.

- 4) The Scope of work shall involve the review of the ESRN which will consider economic, climate, natural, and socio-cultural aspects in an integrated way, taking cognizance of relevant laws, international agreements and standards, best practices, and realities related to environment, climate change and social aspects, in order to produce a holistic ECSMP. In view of the wide coverage and climatic diversity of the target areas of the Programme, the consulting firm(s) is expected to:
  - a) Engage a broad range of stakeholders at county and community levels;
  - b) Identify environmental, climate change and social opportunities and constraints, taking into consideration gender and youth issues, in line with Programme targeting strategy;
  - c) Review and take into consideration other running Programme studies including the Biophysical Baseline survey, GYESI study, value chain scoping study and socio-economic baseline;
  - d) Ensure integration with county, and national policy and planning structures; and
  - e) Include an effective system for monitoring of climate, environmental and social issues.
- 5) A firm will be selected under Quality and Cost-Based Selection and the procedures described in this REOI.
- 6) Eligible bidders **must forward their particulars immediately for records and any further tender clarifications and addenda**. Downloaded copies are FREE. Email particulars to **tenders.kcepccralprogramme@gmail.com**
- 7) The Expression of interest must be delivered in a written form and submitted as instructed.

The original and two copies of the tender must be delivered to:

**The Principal Secretary,  
State Department for Crop Development,  
P.O. Box 30028-00100,  
Kilimo House, Cathedral Road, Nairobi  
Tel: 0770174188**

**On or before 20<sup>th</sup> August at 11.00am (EAT) clearly marked "REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTING SERVICES TO UPDATE THE ENVIRONMENTAL AND SOCIAL REVIEW NOTE AND DEVELOP ENVIRONMENT, CLIMATE AND SOCIAL MANAGEMENT PLAN FOR KCEP-CRAL PROGRAMME:  
REREFERENCE: MOALF/SDCD/KCEP-CRAL/PROC/025/2018-2019.**

- 8) The consulting firm (s) is expected to assemble a team of professionals with wide experience in conducting Environmental and Social Impact Assessment, and with specific expertise in environmental law or environmental/climate change studies or environmental/climate change science or environmental planning and management, and dully registered by NEMA as a lead expert in SEA, ESIA, EIA, which is a pre-

requisite condition. In addition, the team shall include natural resource management, social, health, climate/climate resilience, gender and targeting expertise. The lead Consultant should have international experience, having undertaken at least three successful ESIA/ SEA studies for Natural Resource Management and / or Environmental management Programme with a national coverage, over the last ten years.

The team leader should have a minimum of the following qualifications and expertise:

- A minimum masters' degree in Environmental Planning and Management, Environmental Law, Environmental Sciences, Environmental Studies, Agriculture, Climate Change or related fields from a recognized university, with demonstrated in-depth understanding and actual experience in carrying out Environmental and Social Impact Assessment (ESIA), Strategic Environmental and Social Impact Assessment (SESA) or Environmental Impact Assessment (EIA); Demonstrate strong analytical and research skills, demonstrate experience of similar work of at least 7 years; have a Post graduate professional training in Environmental Impact/Climate Change Assessment from a recognized institution; should have an up to date registration by NEMA as a Lead Expert in SEA/ESIA/EIA; demonstrate evidence of a similar ESIA studies done and completed successfully within the devolved governance system in Kenya or equivalent.
- 9) The interested parties may request for clarifications on this Expression of Interest up to **five (5) days before** the REOI submission date. Any request for clarification must be sent in writing by paper, mail or electronic mail to:

Programme Coordinator  
KCEP-CRAL Programme  
P.O.BOX 30028-00100  
NARL KABETE Grounds.  
Email: [tenders.kcepccralprogramme@gmail.com](mailto:tenders.kcepccralprogramme@gmail.com)

## 1.1. REOI Evaluation Criteria

#	Evaluation Criteria	
1.	<p><b>Mandatory Evaluation Criteria: -</b></p> <p>Stage One: Mandatory / Preliminary Evaluation:</p> <ol style="list-style-type: none"> <li>1. Certified Copy of Certificate of Incorporation.</li> <li>2. Certified Copy of Valid Tax Compliance Certificate (will be verified on the KRA TCC Checker)</li> <li>3. Certified Copy of Valid business permit (trade license)</li> <li>4. Certified Copy of CR12 Form</li> <li>5. Audited Financial Statements for the last 2 years</li> <li>6. List of consultancy services on SEA/ESIA carried out in the last 10 years. Including a brief description of the study (scale and scope) and the evidence of successful completion.</li> <li>7. Where the Applicant is a consortium, a list of the proposed members of the consortium and the proposed Leader of the consortium and the roles of each member shall be clearly stated</li> </ol> <p><b>Note:</b></p> <p>Bidders shall ensure that the submitted bid is a well-organized bid document, with a reference table of contents including all the attachments in the bid.</p> <p><b>All items must be submitted to proceed to the next stage</b></p>	<p><b>Mandatory</b></p> <p><b>(Yes/ NO)</b></p>
2.	<p><b>Technical Qualification</b></p> <p><b>Experience: 43 Max</b></p> <ol style="list-style-type: none"> <li>1) Have undertaken at least four ESIA/SEA studies for Natural Resource Management and / or Environmental Management Programme with a national coverage, over the last ten years.</li> <li>2) Demonstrate a minimum of four (4) strong analytical and research skills, and evidence of successfully completed ESIA/SEA studies in a devolved governance system in Kenya or equivalent.</li> <li>3) Provide at least four (4) Recommendations and Letters of reference demonstrating the capability of the firms in successful completion of assignments (These shall be verified by the Programme)</li> <li>4) Demonstrate a good understanding of the Assignment and methodology</li> </ol>	<p><b>Technical Score</b></p> <ul style="list-style-type: none"> <li>- Over 4 studies conducted in over the last ten years- 16marks</li> <li>- 4 studies conducted in the last ten years-8 marks</li> <li>- Less than 4 studies conducted in the last ten years- 4 marks</li> </ul> <p><b>(Maximum 16 marks)</b></p> <p>(Each demonstrated successfully completed ESIA/SEA Study shall be 3marks each <b>(Max 12mks)</b></p> <p>Above 3 Letters 5 Marks Less than 3 Letters of recommendation – 1marks <b>(Maximum 5 marks)</b></p> <p>10mks</p>

<p><b>Qualification of the Proposed Team (7 Max)</b></p> <p>5) In addition to the firm's experience, provide a list of proposed professional staff and disciplines expected to take part in the assignment.</p> <ul style="list-style-type: none"> <li>- Demonstrate that the Lead expert has a valid and up to date registration by NEMA as a lead expert in SEA/ESIA/EIA.</li> <li>- Demonstrate that the proposed team meets minimum professional qualifications of masters' degree in Environmental Planning and Management, Environmental Law, Environmental Sciences, Environmental Studies, Agriculture, Climate Change or related fields from a recognized university, with demonstrated in-depth understanding and actual experience in carrying out Environmental and Social Impact Assessment (ESIA), Strategic Environmental and Social Impact Assessment (SESA) or Environmental Impact Assessment (EIA);</li> </ul>	<p>- 7marks</p>
<p><b>Pass Mark: 35 Marks</b></p> <p><b>Only bidders who score 35/50 and above Shall be shortlisted and invited for the request for proposals. Those who score below shall be eliminated at this stage.</b></p>	